



368a Decatur Street • Brooklyn, NY 11233-1508
Call/Text/Fax: (718) 953-2732 info@fatearealty.com
www.FlateauRealty.com

APPLICATION FOR COMMERCIAL RENTAL
****PLEASE CLEARLY PRINT THE FOLLOWING INFORMATION****

I/We are applying to lease Commercial Property located at:

_____, _____, New York _____

Name of Your Business: _____

Taxpayer ID No.: _____

Name of Owner(s): (1) _____

(2) _____

Primary Mailing Address: _____ Suite/Rm# _____

City _____ State _____ Zip _____

Phone # (1): _____ Fax: _____

E-mail: _____ Website: _____

Nature of Your Business: _____

Current Location _____

From: _____ To: _____

Landlord Name/Reference _____

Phone Number(s): _____ Fax: _____

Previous Location Address: _____

From: _____ To: _____

Landlord Name/Reference: _____

Phone Number(s): _____ Fax: _____

Amount of Space Required: _____ (sq ft) # of Employees: _____

Other Requirements: _____

I _____, in the position of _____,
do hereby make application for a commercial space and certify that the above information is
correct. I authorize you to contact any reference(s) that I have listed.

Applicant's Signature: _____ Date: _____



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APPLICATION LIST OF REQUIRED DOCUMENTS

1. Completed Commercial Lease Application form (attached).
2. Provide a copy of your business plan if one is available
3. At least three credit references for the business
4. At least one-two bank references for the business
5. Provide two-three months of current bank statements
6. A list of major customers/donors with contact persons' name and phone numbers
7. If in business less than 2 years, provide at least 2 personal references
8. If business is a non-profit, provide a copy of your IRS Tax- Exempt Status Letter
9. Please provide a copy of any grant/award letters
10. Two-three years of financial statements or tax returns
11. Clear, photo ID for the principals of the business
12. Current insurance for your business (If available. Will be required for a lease).
13. Application fee of \$150 per applicant. (If paying via personal check make payable to:
Flateau Realty Corp.)

When application package is complete, please return to your agent(s), Flateau Realty, Corp.

Thank you!